



TEXAS A&M UNIVERSITY  
Transportation Services

# DPR Workshop



**Daniela Rodriguez**

*Texas A&M Transportation Services*

A faded background image of a busy campus street. In the center, a maroon rounded rectangle contains the text 'BUSINESS & CAMPUS PERMITS' in white, bold, italicized font. The background shows a crosswalk with people walking and a cyclist. A white bus is partially visible on the right. In the distance, a building has a sign that says 'WELCOME TO IRELAND' and 'ATM'.

# ***BUSINESS & CAMPUS PERMITS***



# Business Permits

Howdy RODRIGUEZ-GOMEZ, DANIELA | Logout

Home

Business Permit

- Purchase BUS (IDT)
- Assign BUS to Employee
- Assign BUS to DP
- View BUS Report

Special Event Permit

- Guest Permit (IDT)
- View/Print Guest Parking
- Validate a Permit
- View Online Validation

Departmental Parking

- Dept Permits
- Dept Parking Request
- Campus Permit Request
- Update Custodian on Permit
- Dept Citations

Employee Parking

- View Employee Parking
- Emp Parking Request
- Pay Assigned Parking

Vehicles

- SMV Vehicles
- SMV Registration

Others

- Vehicle Toll Tag
- DPR/DPR Admin Request
- Forms

DPR Admin

- Departmental User

## PURCHASE A VIRTUAL BUSINESS PERMIT FOR THE CURRENT ACADEMIC YEAR

Transportation Services is transitioning to virtual permit parking where your license plate IS your permit. Each member of the AGGIE community must register their license plate, pay for parking permissions and display their license plate toward the drive aisle.

Note: We only accept IDT payment for online business permit purchases. If you want to pay your departmental business permits using CREDIT CARD or CHECK please call customer service at (979) 845-9700.

Permit Information

Choose a Permit Type

Please select a permit

Department Information

Choose a department:

Please select a department

Custodian Information

UIN:

Number requested: (All assigned to the same custodian and charged to same account)

1

Payment Information

Please enter AR/IDT (standard account number: xx-xxxxxx-xxxxx) info below

System Part Code:  Account Number:

I understand the business permit I am purchasing only works for the current academic year and expires on August 8, 2025.

- Business permits can only be purchased by departments
- Must be used in conjunction with a valid TAMU permit
- Provided to employees to conduct official university business
  - Should not be used to park closer to your building/office/class
- Should not be used by graduate or undergraduate students



# Campus Permits

Home

**CAMPUS PERMIT REQUEST**

**Business Permit**

- Purchase BUS (IDT)
- Assign BUS to Employee
- Assign BUS to DP
- View BUS Report

**Special Event Permit**

- Guest Permit (IDT)
- View/Print Guest Parking
- Validate a Permit
- View Online Validation

**Departmental Parking**

- Dept Permits
- Dept Parking Request
- Campus Permit Request
- Update Custodian on Permit
- Dept Citations

**Employee Parking**

- View Employee Parking
- Emp Parking Request
- Pay Assigned Parking

**Vehicles**

- SMV Vehicles
- SMV Registration

**Others**

- Vehicle Toll Tag
- DPR/DPR Admin Request
- Forms

**DPR Admin**

- Departmental User

**Admin**

- Create a New User
- View Users

**Custodian Information**

\* First Name:  \* Last Name:

Middle Name:  \* UIN:

\* Phone:  \* Mail Stop:

\* Email:  \* Department:

\* Physical Address:

**Number of Permit & Permit Delivery**

The number of permit you are requesting for the custodian above:

Pick-up Permit(s)

Mail Permit(s) to:

Mail Stop:  Name:

**Payment Information**

Using AR/IDT

Please enter AR/IDT (standard account number: xx-xxxxxx-xxxxxx) info below

System Part Code:  Account Number:

Person Responsible for Account:

Name:  Phone:

Not Using AR/IDT

[If you are not paying with an AR/IDT, we will notify you when we are ready to process your request.](#)

**Note/Comments**

Enter your email address to receive a copy of your request.  
\*All future correspondence will be sent to your BPP address which can be updated using HRConnect.

Email:

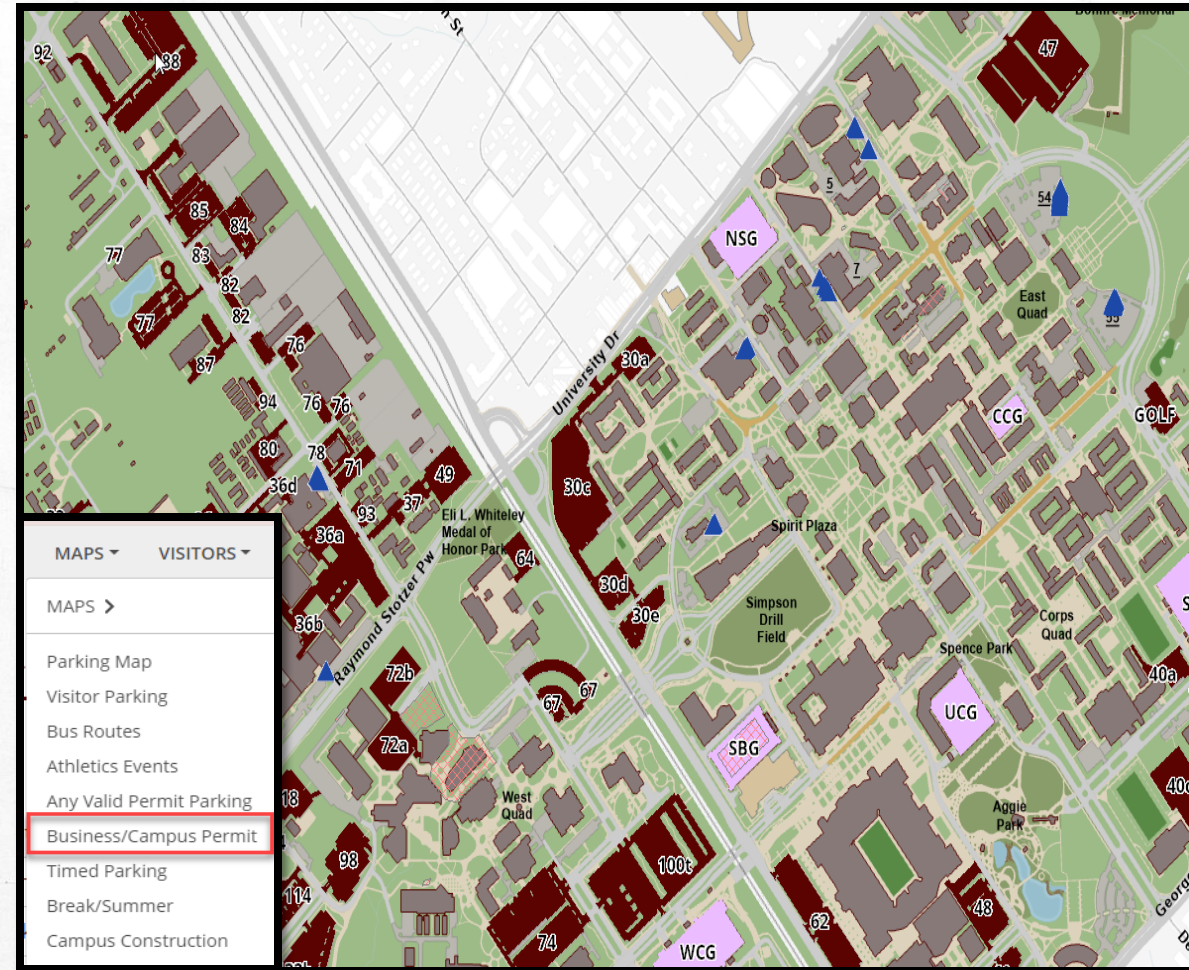
- **Campus permits** can be purchased by university affiliates who do not have an on-campus office but need to park on campus while conducting official university business.
- Include permit type and license plate on 'Note/Comments' section



## Where can I park with a Business or Campus permit?

Business or Campus parking is available in the following areas marked on the [Business map](#):

- Unnumbered spaces in designated surface lots
- University Business spaces - 2 hour limit
- Gene Stallings Blvd. Garage, Central Campus Garage, Polo Rd. Garage, West Campus Garage and Lot 72 (*only with Business+ or Campus+ permits*)
- Northside Garage and University Center Garage - unnumbered spaces above the second level gates (*only with Business+ or Campus+ permits*)





# Linking/Unlinking BUS Permits

Home Howdy RODRIGUEZ-GOMEZ, DANIELA | Logout

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**WELCOME TO DPR WEBSITE**

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**Information about DPR WEB Parking Requests/Registration (FAQs )**

Mailstop(s): 1250, 1373, 3153

This page allows the DPR (departmental parking representative) assigned to a specific mailstop(s) to renew as well as purchase new virtual permits for the department. DPRs will be assigned as custodian on virtual business permits. Departmental permits may be purchased using AR/IDT, pro-card or check.

**⚠ Parking will not be renewed if the department has any outstanding citations.**

Please do not requisition or submit payments by check from the information on this web site. If you submit IDT account information with your parking registration(s), we will bill your account. ALL OTHERS WILL BE SENT AN INVOICE AFTER SEPTEMBER 1, 2024.

The information contained within this site is for use by authorized personnel only and may not be used for any purpose other than TAMU parking registration and administration.

**Information about Vendor or Service Permits**

Mailstop(s): 1250, 1373, 3153

Note: As a non-affiliate company, you will be unable to change the custodian of the permits. If you would like to change any custodians, please email [parking@tamu.edu](mailto:parking@tamu.edu) to do so.

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You have any questions concerning this page please contact Customer Services Unit at 979.862-7275

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- SMV Vehicles
- SMV Registration

**Others**

- Vehicle Toll Tag
- DPR/DPR Admin Request
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**DPR Admin**

- Departmental User

**Admin**

- Create a New User
- View Users



***MISSING EMPLOYEES ON DPR  
ROSTER***



TEXAS A&M UNIVERSITY

Transportation Services

# Why am I missing employees on my roster?





TEXAS A&M UNIVERSITY

Transportation Services

# Why am I missing employees on my roster?

**The employee's  
mailstop is not  
updated on Workday**



# Why am I missing employees on my roster?

## The employee's mailstop is not updated on Workday

- Employee can update their mailstop on Workday
- Go to HR



# Why am I missing employees on my roster?

## The employee's mailstop is not updated on Workday

- Employee can update their mailstop on Workday
- Go to HR

## The employee has not purchased a permit



# Why am I missing employees on my roster?

## The employee's mailstop is not updated on Workday

- Employee can update their mailstop on Workday
- Go to HR

## The employee has not purchased a permit

- Submit a parking request
- Purchase any available permit



# Why am I missing employees on my roster?

## The employee's mailstop is not updated on Workday

- Employee can update their mailstop on Workday
- Go to HR

## The employee has not purchased a permit

- A parking request must be submitted
- Purchase any available permit

## The employee's permit was purchased by the department



# Why am I missing employees on my roster?

## The employee's mailstop is not updated on Workday

- Employee can update their mailstop on Workday
- Go to HR

## The employee has not purchased a permit

- A parking request must be submitted
- Purchase any available permit

## The employee's permit was purchased by the department

- Go to 'Assign BUS to DP' to link a business permit to a departmentally-owned permit



***LINKING A BUSINESS PERMIT  
VS. ASSIGNING A CUSTODIAN***



TEXAS A&M UNIVERSITY

Transportation Services

**I assigned a business permit to the employee,  
but they received a citation/ they couldn't get  
into the garage. Why is this happening?**





**I assigned a business permit to the employee, but they received a citation/ they couldn't get into the garage. Why is this happening?**

The employee was assigned as the custodian of the permit



# Assigning a Custodian to a Permit

Howdy RODRIGUEZ-GOMEZ, DANIELA | Logout

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### PURCHASE A VIRTUAL BUSINESS PERMIT FOR THE CURRENT ACADEMIC YEAR

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Note: We only accept IDT payment for online business permit purchases. If you want to pay your departmental business permits using CREDIT CARD or CHECK please call customer service at (979) 845-9700.

Permit Information

Choose a Permit Type

Please select a permit

Department Information

Choose a department:

Please select a department

Custodian Information

UIN: 827005171 **Verify UIN and Get Name** RODRIGUEZ-GOMEZ, DANIE

Number requested: (All assigned to the same custodian and charged to same account)

1

Payment Information

Please enter AR/IDT (standard account number: xx-xxxxxx-xxxxxx) info below

System Part Code: Account Number:

I understand the business permit I am purchasing only works for the current academic year and expires on August 8, 2025.

**Submit**

Howdy RODRIGUEZ-GOMEZ, DANIELA | Logout

Home

### ADD/CHANGE PERMIT CUSTODIANS

Please Select a Permit:

Please select a permit you want to add/change custodian

The permit selected above doesn't have a custodian.

New Custodian Information

UIN: 827005171 **Verify UIN and Get Name** RODRIGUEZ-GOMEZ, DANIE

Add or Replace?

Add the new custodian

Replace a current custodian with the new custodian

Custodian who will be replaced (see the custodian list above):

Notes

**Submit**

- Linking a custodian does not grant BUS permissions
- A custodian can be the person managing the permits or the person that will be using the permit



# Assigning a Custodian to a Permit

Howdy RODRIGUEZ-GOMEZ, DANIELA | Logout

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### CURRENT DEPARTMENTAL PARKING PERMITS

Transportation Services continues to use cameras and license plate recognition software to verify parking permissions. Each member of the AGGIE community must register their license plate, pay for parking permissions and display their license plate toward the drive aisle.

Click permit number to view custodian details/parking transactions.

If you want to change custodian of a permit please click permit # and click the button below of custodian list.

Please click to add/edit vehicle licence plate.

Please click to print the permit barcode for event parking.

If you need to assign a BUS overlay to an employee permit or a departmental permit please use the pages under "Business Permit".

If you need to export an entire list of departmental permits please click [Export All Permits](#)

Permit#	MS	Custodian	Permit Type	Space #	Expiration Date	Account #	Linked LP
G08200001	1373	JUSTIN TIPPY	082D	8210	08-08-2025	139558	
G08200002	1373	JUSTIN TIPPY	082D	8211	08-08-2025	139558	
G08200003	1373	JUSTIN TIPPY	082D	8212	08-08-2025	139558	
GBU+01661	1373	JUSTIN TIPPY	BUSP		08-08-2025	139558	
TTAG00001	1373	MADLINE DILLARD	GC		08-12-2039	139558	TX 1020314
TTAG00002	1373	MADLINE DILLARD	GC		08-12-2039	139558	TX 1064225
TTAG00005	1373	MADLINE DILLARD	GC		08-12-2039	139558	TX 881211
TTAG00006	1373	MADLINE DILLARD	GC		08-12-2039	139558	TX 881212
TTAG00007	1373	MADLINE DILLARD	GC		08-12-2039	139558	TX 1002552
TTAG00606	1373	MADLINE DILLARD	GC		08-12-2039	139558	TX 1002553
TTAG00634	1373	MADLINE DILLARD	GC		08-12-2039	139558	TX 835829
TTAG00668	1373	MADLINE DILLARD	GC		08-12-2039	139558	TX 1042104
TTAG00670	1373	MADLINE DILLARD	GC		08-12-2039	139558	TX 1035871
TTAG00722	1373	MADLINE DILLARD	GC		08-12-2039	139558	TX 1035866

Howdy RODRIGUEZ-GOMEZ, DANIELA | Logout

Home

### ACTIVE BUSINESS PERMITS

You may click a permit # to view the history of BUS assignment

All Available Permits

Currently Being Used (Click the image button if you want to remove BUS)

Total BUS Available: 0  
*There are no active business permits.*

Total BUS Being Used: 1

BUS #	BUS Type	Permit Holder/Custodian	Permit#	Assigned Date
GBU+01661	BUSP	RODRIGUEZ-GOMEZ, DANIELA	GPRG02356	10/15/2024 11:45:26 AM

- Business Permit
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  - Guest Permit (IDT)
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  - Validate a Permit
  - View Online Validation
- Departmental Parking
  - Dept Permits
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  - Campus Permit Request
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  - SMV Vehicles
  - SMV Registration
- Others
  - Vehicle Toll Tag
  - DPR/DPR Admin Request
  - Forms
- DPR Admin
  - Departmental User
- Admin
  - Create a New User
  - View Users



# ***MISSING BUSINESS PERMITS***



TEXAS A&M UNIVERSITY

Transportation Services

**I previously linked a business permit to my employee. Now, I can't find it. Where did it go?**



**I previously linked a business permit to my employee. Now, I can't find it. Where did it go?**

**The employee  
exchanged their  
permit**

**The employee  
transferred to a new  
department, and  
they changed their  
mailstop**



**I previously linked a business permit to my employee. Now, I can't find it. Where did it go?**

**The employee  
exchanged their  
permit**

**The employee  
transferred to a new  
department, and  
they changed their  
mailstop**

**[View BUS Report](#)**



Home

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Others

- Vehicle Toll Tag
- DPR/DPR Admin Request
- Forms

DPR Admin

- Departmental User

ACTIVE BUSINESS PERMITS

You may click a permit # to view the history of BUS assignment

All Available Permits

Currently Being Used (Click the image button if you want to remove BUS)

Total BUS Available: 16

Total BUS Being Used:  
198

BUS #	BUS Type
GBU+00452	BUSP
GBU+00453	BUSP
GBU+00455	BUSP
GBU+01476	BUSP
GBU+00810	BUSP
GBU+00811	BUSP
GBU+00113	BUSP
GBU+01892	BUSP
GBU+01891	BUSP
GBUS00441	BUS
GBU+00688	BUSP
GBU+02119	BUSP
GBU+00150	BUSP
GBU+00202	BUSP
GBUS00551	BUS
GBUS00552	BUS

BUS #	BUS Type	Permit Holder/Custodian	Permit#	Assigned Date
GBU+02094	BUSP	MILLER,	G097	9/9/2024 10:00:19 AM
GBU+02095	BUSP	DEVRIES,	G074	9/13/2024 3:15:09 PM
GBU+02134	BUSP	SACCO,	G097	9/23/2024 3:10:11 PM
GBU+00451	BUSP	NELSON,	G095	10/23/2024 8:29:08 AM
GBU+00454	BUSP	ELBERT,	G097	10/1/2024 12:25:50 PM
GBU+00586	BUSP	MOORE,	G097	8/11/2024 9:07:15 PM
GBU+01766	BUSP	PRESTON,	G097	8/15/2024 5:02:29 PM
GBU+01888	BUSP	FELTON ODOM,	G097	8/20/2024 10:18:51 AM
GBU+01889	BUSP	MURPHREY,	G097	8/20/2024 10:18:57 AM
GBU+00819	BUSP	KILMER,	G006	8/12/2024 2:29:34 PM
GBU+01419	BUSP	DAVIS,	G097	8/12/2024 6:42:58 PM
GBU+01458	BUSP	IZURIETA,	G097	8/13/2024 7:54:25 AM
GBU+01461	BUSP	FISCHER,	G097	8/13/2024 7:55:32 AM
GBU+01464	BUSP	OUTLAW,	G097	8/13/2024 7:55:53 AM





TEXAS A&M UNIVERSITY

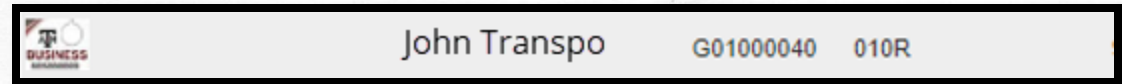
Transportation Services

**The employee  
exchanged their  
permit**



**The employee  
exchanged their  
permit**


Assign BUS to Employee:






The employee  
exchanged their  
permit

Assign BUS to Employee:

	John Transpo	G01000040	010R
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View BUS Report:

GBU+00175	BUSP		John Transpo	G02000027	8/12/2024 8:13:18 AM
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TEXAS A&M UNIVERSITY

Transportation Services

**The employee  
transferred to a new  
department, and  
they changed their  
mailstop**



Assign BUS to Employee:

**The employee transferred to a new department, and they changed their mailstop**




TEXAS A&M UNIVERSITY

Transportation Services

**The employee transferred to a new department, and they changed their mailstop**

Assign BUS to Employee:

View BUS Report:

GBU+00175	BUSP		John Transpo	G02000027	8/12/2024 8:13:18 AM
-----------	------	---	--------------	-----------	----------------------



# ***GUEST PERMITS***



# Guest Permits

Howdy RODRIGUEZ-GOMEZ, DANIELA | Logout

**GUEST PERMITS**

**Parking Location/Date**  
Please select the preferred parking area  
Lot 030 - Northside -- \$10.00/Day

Arrival Date: 10/31/2024

Number of Permits: 1

**Check Availability and Cost**

Permits are available, please enter the department and IDT info  
**Total Cost: \$10.00**

**Department Information**  
Host Department: Please select a department

**Payment Info**  
Please enter AR/IDT info below (standard account number: xx-xxxxx-xxxxx)  
System Part Code: Account Number

**Guest's Vehicle License Plate Number**  
\* License Plate: License Plate Do not use a space or dash when entering license #.  
State: TEXAS

**Submit**

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Business Permit  
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DPR Admin  
• Departmental User  
Admin  
• Create a New User  
• View Users

- Guest permits are valid for the entire day
- Cannot be used for special event parking
- Guest permits are virtual
  - The license plate is the permit
  - Do not need to display anything
- Only available for lots





# Guest Permits


Howdy | Logout





Home

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  - View Online Validation

## DEPARTMENTAL GUEST PARKING PERMITS

The following are the valid guest parking permits. You may click a permit # to view/download/print permit.

Note: Please click  to add/edit vehicle licence plate

Permit #	Parking Area	Effective Date	Expiration Date	Total Cost	IDT	LP	Date Requested	By DPR(UIN)
GDPG0001141	Lot 018 - Reynolds	10/15/2024 12:00:00 AM	10/15/2024 11:59:59 PM	\$10.00			10/15/2024 8:14:53 AM	
GDPG0001142	Lot 018 - Reynolds	10/16/2024 12:00:00 AM	10/16/2024 11:59:59 PM	\$10.00			10/15/2024 8:15:28 AM	
GDPG0001143	Lot 018 - Reynolds	10/17/2024 12:00:00 AM	10/17/2024 11:59:59 PM	\$10.00			10/15/2024 8:16:01 AM	
GDPG0001147	Lot 018 - Reynolds	10/16/2024 12:00:00 AM	10/16/2024 11:59:59 PM	\$10.00			10/15/2024 1:06:53 PM	

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## LINK A VEHICLE LICENSE PLATE NUMBER TO A PERMIT

Starting fall 2021, Transportation Services is transitioning to virtual permit parking where your license plate IS your permit. Each member of the AGGIE community must register their license plate, pay for parking permissions and display their license plate toward the drive aisle. You can choose up to three vehicles to link to this permit. If issued a physical hang tag, hang permit with the picture facing the front windshield as a secondary confirmation of your parking permissions. Your license plate IS your permit.

Permit Number: GDPG0001141

Vehicle(s) currently linked to this permit

License Plate #	Ending Date	Action
CO		<a href="#">Remove</a>

You can choose up to three vehicles to link to this permit. The vehicle license plate you choose is linked to your parking credential. Texas A & M College Station permit holders are still required to display their permits while parked on campus.

[Add License Plate](#)

[Back to Permit List](#)



# ***VALIDATIONS***



# Validations

## Validation Number Request Form

**VALIDATION NUMBER REQUEST FORM**  
Validation procedure can ONLY be used in University Center Garage, Central Campus Garage, Gene Stallings Blvd. Garage, West Campus Garage and Polo Road Garage.  
All fields are required. Allow 3 business days to process your request.

**DEPARTMENT INFORMATION**  
Department Name:   
Account #:   
Building:   
Room #:   
Mail Stop:

**DIRECTOR/ DEAN/ HEAD CONTACT INFORMATION**  
Director/Dean/Head:   
Title:   
Phone:   
Email:

**CONTACT INFORMATION**  
Contact Person:   
Title:   
Phone:   
Email:

By submitting this form, Transportation Services is authorized to bill the referenced account number when the assigned validation number is used.

[SUBMIT REQUEST](#)



## Validation Ticket Request

**VALIDATION TICKET REQUEST**

Validation Number:

Quantity of Tickets:

Contact Person:

Contact Phone:

Contact Email:

[REQUEST TICKET](#)

## Validation Code Request Form

**VALIDATION CODE REQUEST FORM**  
Validation procedure can ONLY be used in these lots: Golf Lot, Lot 100c, Lot 100d, Lot 100g, Lot 100j, Lot 100k, Lot 102, Lot 24, Lot 30, Lot 40a, Lot 61, Lot 72, Lot 74, Lot 88, Lot 97, NSG Lot, Rells.  
All fields are required. Allow 3 business days to process your request.

**DEPARTMENT INFORMATION**  
Department Name:   
Account #:   
Mail Stop:   
Start Date:   
End Date:  Cannot Extend Past Fiscal Year

Selected Lot(s):

**CONTACT INFORMATION**  
Contact Person:   
Title:   
Phone:   
Email:

By submitting this form, Transportation Services is authorized to bill the referenced account number when the assigned validation code is used.

[SUBMIT REQUEST](#)

### Validation Tickets:

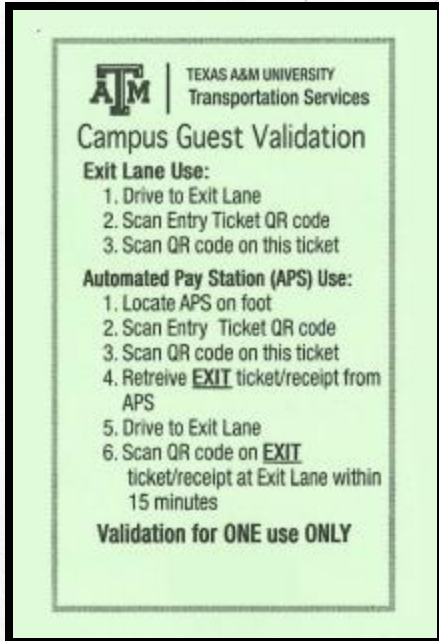
- Physical, green tickets used at kiosks
- Can only be used at garages (except NSG)

### Validation Codes:

- Codes that can only be used at pay-to-park lots and NSG



# Validation Tickets



- **Contact Person:** Aimee Davis – aldavis@tamu.edu
- **How to Use:**
  - Customer pulls a ticket at garage
  - At time of departure, scan Entry Ticket QR Code
  - Scan Validation Ticket
- **Cost:** Based on Hourly Parking Rates

## Hourly Visitor Parking Rates

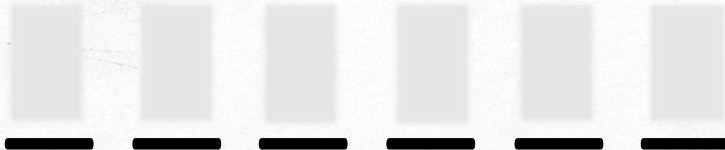
Duration	6am - 5:59pm	6pm - 5:59am
Entry - 1 hr	\$3	\$1.50
1 hr - 2 hrs	\$5	\$2.50
2 hrs - 3 hrs	\$7	\$3.50
3 hrs - 4 hrs	\$9	\$4.50
Each additional 1 hour	\$1	\$0.50

Max daily rate: \$15 (per entry)



# Validation Codes

- **Contact Person:** Aimee Davis – aldavis@tamu.edu
- **How to Use:**
  - Customer parks at lot
  - Go to nearest kiosk
  - Enter license plate or stall number
  - Enter Validation Code
- **Cost:** Based on Hourly Parking Rates




## Hourly Visitor Parking Rates

Duration	6am - 5:59pm	6pm - 5:59am
Entry - 1 hr	\$3	\$1.50
1 hr - 2 hrs	\$5	\$2.50
2 hrs - 3 hrs	\$7	\$3.50
3 hrs - 4 hrs	\$9	\$4.50
Each additional 1 hour	\$1	\$0.50

Max daily rate: \$15 (per entry)





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Transportation Services

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Web Image

About 102 results (0.13 seconds) Sort by: Relevance ▾

**Validation Number Request Form**

[transport.tamu.edu > parking > valstamp](#)

Validation Number Request Form. Validation procedure can ONLY be used in University Center Garage, Central Campus Garage, Gene Stallings Blvd. Garage, West ...

**Validation Code Request Form**

[transport.tamu.edu > Parking > valcode](#)

Validation Code Request Form ... All fields are required. Allow 3 business days to process your request. ... By submitting this form, Transportation Services is ...

**ValTicketRequest | Transportation Services | Texas A&M University**

[transport.tamu.edu > MIS > Parking > ValTicketRequest](#)

Validation Ticket Request. Validation Number. Quantity of Tickets. Contact Person. Contact Phone. Contact Email. Transportation Services. 1250 TAMU, College ...

The background is a faded, light-colored image of a city street. On the right, a white bus is visible with the number '201' on its side. In the foreground, there are silhouettes of people walking and bicycles parked. The overall scene is bright and clear, suggesting a sunny day.

***DEPARTMENTAL VISITOR  
SPACES (DVS)***



## ***Departmental Visitor Spaces***

<b>RESERVED PARKING</b>
<b>AUTHORIZED VEHICLES ONLY</b>
<b>TOWING ENFORCED</b>
<b>YOUR TEXT HERE</b>

- **Contact:**
  - Darla Guerra: [dguerra@tamu.edu](mailto:dguerra@tamu.edu)
  - Daniela Rodriguez: [daniielardz@tamu.edu](mailto:daniielardz@tamu.edu)
- **Annual Cost FY25: \$878.00**
- Must request to be placed on a waitlist (wait time varies)
- DVS sign is provided for free with the purchase of the permit
- Sign changes are \$75.00 each
- A license plate does not need to be linked to the permit
- Only the custodian listed on the permit can call to tow unauthorized vehicles



The background image shows a busy urban street scene. In the foreground, a white bus with the number '201' is partially visible on the right. Pedestrians are walking across a crosswalk, and a cyclist is riding through the scene. In the background, there is a building with a sign that says 'WELCOME TO IRELAND ATM' and a tall, thin chimney stack. The overall scene is bright and clear, suggesting a sunny day.

# ***EMPLOYEE PARKING***



# Employee Parking

Home | Howdy RODRIGUEZ-GOMEZ, DANIELA | Logout

### PARKING ASSIGNMENT REQUEST

**Customer Information**

\* First Name:  \* Last Name:   
\* UIN:  \* Phone Number:

**Department**

Please select mail stop and department

**Customer's Home Address:**

Customer Type:

**Customer's Email:**

**Select a Lot/Garage** (Note: If Lot requested is not listed, please include it in the comments.)

1st Choice:   
2nd Choice:   
3rd Choice:

Date Needed:

**If lot/area is not immediately available the employee will be placed on waitlist for that lot/area**

**Information about Customer's Automatic Payroll Deduction Eligibility**

\* Effort:  \* Length of Term:


PIN:

Questions/Comments:

- Can be submitted for **new** and **transferring** employees
  - Employees that already have a permit must add themselves to the waitlist for a preferred parking facility
- If you do not see a specific parking facility on the drop-down menu, you can request it on the 'Questions/Comments' section
- Requests can be submitted up to 1 week prior to 'Date Needed'
- Requests take 2-7 business days to get processed (depending on time of year)
- Employees have 5 days to claim parking award



## Additional Resources



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Howdy RODRIGUEZ-GOMEZ, DANIELA | Logout

Home

**WELCOME TO DPR WEBSITE**

**Information about DPR WEB Parking Requests/Registration (FAQs)** ←

Mailstop(s): 1250, 1373

**Business Permit**

- Purchase BUS (IDT)
- Assign BUS to Employee
- Assign BUS to DP

Transportation Services

MAPS ▾ VISITORS ▾ PARKING ▾ TRANSIT ▾ SUSTAINABLE TRANSPORTATION ▾ DEPARTMENTS ▾ ABOUT US ▾

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HOME / PARKING

**FIND YOUR PARKING REPRESENTATIVE**

Use the search form below to search for your Departmental Parking Representative or Fleet Representative.

Mailstop or Vendor ID:

**MORE PARKING RESOURCES**

- [DPR FAQs](#) ←
- [Parking FAQs](#)
- [Construction info & updates](#)

Group Parking  
Guest Temp Permits  
University Vehicles  
**Find Your DPR**  
My Fleet  
DPR Login

**Parking**

- [Parking Maps](#)
- [My Account](#)
- [Find My DPR](#)
- [Visitor Info](#)
- [Accessible Parking](#)
- [Retirees](#)
- [Vendors](#)



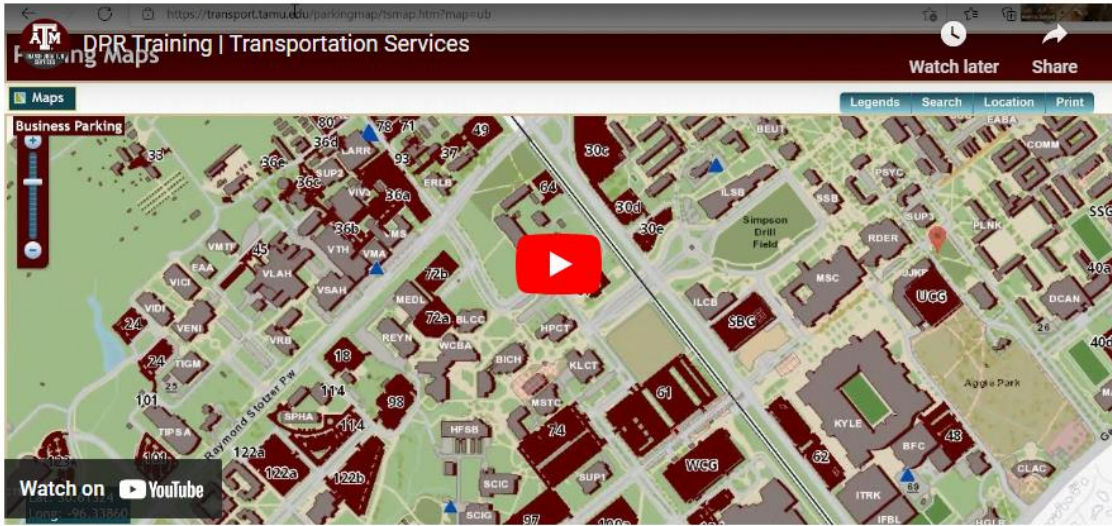
Transportation Services

MAPS VISITORS PARKING TRANSIT SUSTAINABLE TRANSPORTATION DEPARTMENTS ABOUT US

HOME / PARKING / PERMIT REGISTRATION

## DPR FREQUENTLY ASKED QUESTIONS

### 2021 DPR Training on Business & Campus Virtual Process



What is a DPR?

DPR stands for Departmental Parking Representative, which is a designated liaison between Transportation Services and their department/college whose duties include assigning parking allocations, advising new employees of parking procedures and parking regulations, maintaining accurate parking records, and prioritizing parking for individuals within their department.

Parking

- Parking Maps
- My Account
- Find My DPR
- Visitor Info
- Accessible Parking
- Retirees
- Vendors
- RV
- Athletics Events
- Camps
- Department/Group Parking
- Regulations
- Break & Summer Parking
- Night & Weekend Parking



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**THANK YOU**

**Daniela Rodriguez-Gomez - [danielardz@tamu.edu](mailto:danielardz@tamu.edu)**

**TRANSPORT.TAMU.EDU**